



# ALVIN SAGNOY

**Address:** 0038 Nivel Hills Lahug Cebu City 6000  
**Phone:** 09762964269  
**Email:** alvinsagnoy@gmail.com

## WORK EXPERIENCE

---

### XEROX BUSINESS SERVICES

October 2014-July 2016

#### Data Entry Operator

- Receives, Process and ensures document Classification are completed and transmitted to client.

### Mineski Infinity Corporation

August 2016-October 2020

#### IT- Officer

- Computer Repair, Printer Repair and Manage Network System and Servers handle tickets support.

### 5BDF CORPORATION

November 2020 - Present

#### IT- Supervisor

- Maintaining Office Network, Office Printer, Office Server, Website, POS Price Change, PC
- Repairs, Online Price Change, Branch POS ( Alliance ), HRIS System, Software Support, Vade ERP System and Ticketing Support.

## EDUCATION

---

### Divine Mercy Computer College

Sy 2008 - 2009

Bachelor of Science in Information Technology

### Mabolo National High School

Sy 2007 - 2008

Pope John Paul II Ave, Cebu City, 6000 Cebu

### Mabolo Elementary School

Sy 2003 - 2004

Pope John Paul II Ave, Cebu City, 6000 Cebu

## ADDITIONAL INFORMATION

---

- **Technical Skills:** Computer Repair, Printer Repair Manage Network System and Servers handle tickets support. Basic Technical Support Platform Wordpress, Laravel, SMF Forums, Joomla, Ticketing and Magento, eCommerce. Server Support and Technical Support Web Cpanel, KVM,VPS,VPN, Docker, AWS and VMware.
- **Basic Software:** Excel,MSword,PowerPoint, Adobe Photoshop, illustrator, Dreamweaver